**Children’s Services**  
**Minutes of Meeting**  
Norwich Locality – Local Safeguarding Children Group (LSCG)  
Held on: 17 March 2016   
Time: 10:00-12:00  
Venue: YMCA Office, 35-37 Exchange Street, Norwich NR5 8HT

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<thead>
<tr>
<th>Present:</th>
<th>Post Title</th>
<th>Dept/Organisation</th>
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<tbody>
<tr>
<td>Jacqui Barber (JBa) (Minutes)</td>
<td>Business Support Officer</td>
<td>Children’s Services</td>
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<tr>
<td>Michelle Brady (MB)</td>
<td>Team Manager</td>
<td>Family Intervention Team 1 Children’s Services</td>
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<tr>
<td>Jane Campbell (JC)</td>
<td>AMHP/CMHN – Youth Service</td>
<td>NSFT NHS</td>
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<tr>
<td>Lucy Canning (LC)</td>
<td>Deputy Head Teacher</td>
<td>West Earlham Junior School</td>
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<tr>
<td>Paul Corina (PC) (Chair)</td>
<td>Head of Social Work – Norwich Locality</td>
<td>Children’s Services</td>
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<tr>
<td>Kim Goodby (KG)</td>
<td>Named Nurse, Safeguarding Children</td>
<td>Norfolk &amp; Norwich University Hospital</td>
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<tr>
<td>Annalisa Puricelli (APu)</td>
<td>Border Officer</td>
<td>Norwich International Airport</td>
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<tr>
<td>Volker Reintjes (VR)</td>
<td>Independent Chair</td>
<td>Children’s Services</td>
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<tr>
<td>Jo Sapsford (JSa)</td>
<td>Safer Communities Coordinator</td>
<td>Norwich City Council</td>
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<tr>
<td>Mel Wheeler (MW)</td>
<td>Lead Family &amp; Substance Misuse Worker</td>
<td>The Matthew Project</td>
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**Apologies:**  
Sue Ashby-Croft  
Charlotte Belham  
Julie Brazell  
Carolyn Cain  
Dawn Fisk  
Tracey Fordham  
Dave Freeman  
Tania Fulcher  
Tina Garwood (Co-Chair)  
Shirley Green  
Heather Heslin

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<tbody>
<tr>
<td>Sue Ashby-Croft</td>
<td>Designated Safeguarding Lead &amp; Teacher</td>
<td>Norfolk &amp; Suffolk Probation Service</td>
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<tr>
<td>Charlotte Belham</td>
<td>Senior Probation Officer (Courts)</td>
<td>Notre Dame High School</td>
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<tr>
<td>Julie Brazell</td>
<td>Student Support Manager</td>
<td>CCS NHS Trust</td>
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<tr>
<td>Carolyn Cain</td>
<td>Team Leader Health Visitors</td>
<td>NSFT NHS</td>
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<tr>
<td>Dawn Fisk</td>
<td>Youth Mental Health Worker</td>
<td>Norwich City Council</td>
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<tr>
<td>Tracey Fordham</td>
<td>Housing Manager</td>
<td>CAIU, Norfolk Constabulary</td>
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<tr>
<td>Dave Freeman</td>
<td>Detective Inspector</td>
<td>YOT, Children’s Services</td>
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<tr>
<td>Tania Fulcher</td>
<td>Area Manager (FIP) Manager</td>
<td>Families Unit, Norwich City Council</td>
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<td>Tina Garwood (Co-Chair)</td>
<td>Team Leader</td>
<td>Action For Children</td>
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<td>Shirley Green</td>
<td>Team Manager</td>
<td>Assessment Team 1, Children’s Services</td>
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<tr>
<td>Heather Heslin</td>
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<td>Item</td>
<td>Minute</td>
<td>Action and due date</td>
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<tr>
<td>1.</td>
<td>Welcome and Apologies for Absence</td>
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<td>☐ 10:05 PC opened the meeting by warmly welcoming those present, confirmed apologies received and introductions took place.</td>
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<td>☐ PC addressed absentee representation of Early Help, Police and Health colleagues, which he will follow up.</td>
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<td>☐ PC thanked DS for kindly hosting today’s meeting.</td>
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<td>☐ There were no declarations of interest.</td>
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<td>2.</td>
<td>Previous Minutes read and agreed</td>
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<td>☐ Two amendments: 1) Lucy Canning was in attendance and will be added to the minutes – 2) CAMHS Lead is ‘Al’ Bailey (amend from ‘Alison’).</td>
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<td>☐ With amendments made these were agreed an accurate record and PC will sign them off.</td>
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<td>3.</td>
<td>Matters arising</td>
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<td></td>
<td>☐ None.</td>
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4. **Norfolk Probation Service**
   - Charlotte Belham, Senior Probation Officer (Courts), from the Norfolk & Suffolk Probation Service has recently become a Group member but unfortunately was unable to present this introductory agenda item so it will be carried forward.

5. **LSCG Workshop planning Feedback**
   - **JSa**
     - Flyer to launch the events has been circulated.
     - Agenda put together - approached Nick Davison to lead on CSE.
     - Stands and tables will be available to promote and share information.
     - Quite a few departments of Norwich City Council will be participating.

6. **Norwich City Council Restructure**
   - **JSa**
     - Informed the group of the new Early Intervention Team which comes into place 1 April 2016.
     - JSa will be the Early Intervention & Community Safety Manager - PC offered his congratulations on her new position.
     - The Early Help City Hub will be located at City Hall, Norwich. It will have a Community Enabling Team which will include a PCSO and is where safeguarding sits in.
     - MW offered to send details of MAP EI funding to JSa.
     - There’s currently dialogue re customer access to the Hub.
     - Reiterated the Hub launch is excellent news.
   - **PC**

7. **Agency Updates**
   - **KG**
     - **Acute NNUH Safeguarding Team**
       - Fully established – 9 in the Team working across child and adult – 3x Safeguarding links in A+E.
       - NHS CPC issued ‘Requires improvement’ (not Inadequate) – Safeguarding Children did well – noted overwhelmingly caring – Adults there’s a gap.
       - David Ashcroft (Chair of NSCB) recently asked KG to share and raise awareness of two key safeguarding issues to address:
         1. ‘Drink Bleach’
            * Children are deliberately ingesting bleach causing significant self-harm and overdose — recently reported a 12 year old drinking bleach and an 8 year old overdose.
            * Children are firstly seen by CAMHS then referred via the Education link in the MASH Team.
            * Thorpe and Sprowston High Schools – Thorpe currently worse – higher number of girls but both genders ingesting.
            * Thorpe is in the Broadland area and it’s likely this will spread via Facebook and social media.
            * This needs to be raised with School Cluster Groups.
         2. Drug Trafficking Gangs
            * London gangs who are using boys aged 12-16 years as mules. They travel by train from London to East Anglia - Ipswich there have been overdoses and some mules have received burns by gang leaders to make them continue to carry.
            * 6 year olds (with tiny fingers) are being used to make crack/heroin
wraps 8-12 cm long which the mules carry internally (as less likely to be detected) to sell on the streets.

* Police are aware – task force alerted by YOT colleagues – looking at gangs and lines of supply – pattern identified in coastal communities.
* KG will send details to JEB to circulate.
* Very competitive business – the gangs don’t care about the mules – it’s known that mobile numbers are being sold for up to £10K.

Border Agency
- Linking with the Safeguarding Health Board and Training.
- Now have an appropriate Adult Service in place.
- Recently reported a Private Fostering case to MASH.

Matthew Project
- New Service Manager Jon Lee who’s linked to MASH.
- City & South Social Worker post vacancy since December (due to secondment) causing no access to CareFirst.
- Project work on ‘Parental Misuse – impact on young people’.

YMCA
- Now implementing SofS approach and delivering internal training. Previously YMCA were putting plans in place for a 16 year old around safeguarding concerns and recognising strengths – now they take more ownership and assistance through the Families Team.
- 16+ self-harm – some taking drugs.
- Yarmouth Services experiencing drug use in area.
- Umbrella Properties Unthank area in Norwich - involved with some young parents.
- Reporting lines appropriate and working.
- 6 flats – also offices – recent anti-social behaviour – some violence and a break-in - YMCA is Landlord but they are Orwell Housing tenants.

West Earlham Junior School
- Designated Safeguarding Lead (DSL) Cluster Meeting on 19 April 2016 with involvement of 13 schools – generally safeguarding agenda and it gives everyone the opportunity to share or promote information – the group agreed this is a good idea.
- Will try and get information for the West Earlham Area to share with LC.
- LC’s promoting the LSCG Workshop flyer and encouraging participation.
- Really good leadership and he thanked LC.
- Confirmed she will be involved with promoting Sewell Park with Selene Sawyer.

Independent Reviewing Service
- Working hard with the Ofsted Improvement Plan – quality of CP Plans – SofS structure implemented.
- Newly appointed IR Manager colleague Sally Sinclair recently joined the service.
- 80% neglect cases still on CP Plans – other LAs lower than ours @ 60% - our assessments are not specific enough - we are trying to establish improvement.
Lower number of children on CP Plans in Norwich but still higher than other localities – was 200 now 155 – capacity/challenge to understand – is there something in Norwich? Our workload – ensuring resources to deliver the job – some areas have different resources to prevent escalation.

Future agenda item → ‘why are more children on Plans?’

Huge plans for IROs and ICs to have designated areas and go out into the localities.

Good to have specific links – birds-eye view of different area levels.

Incredibly busy with a high number of unbions – Norwich Team has a significantly higher number of cases compared to other localities.

Improving partnership working – School Cluster and Children’s Centre links improving.

Busy delivering SofS internal training - 3x schools + CAMHS.

Several SofS Practice Leads in the Team that can offer assistance - partner colleagues are welcome to approach them so feel free to make contact for support.

With the overall Ofsted judgement of Inadequate for Looked After Children and Leaving Care improvement work is high priority. Dave Hill, Executive Director for People Commissioning at Essex, is working with us and will report the state of nation regarding ‘Norfolk’ at the end of the month to the Minister. He is engaging with staff groups and aims to identify 5 key actions and is wanting to work with Children’s Services and wider partnerships with LAC + LC being the main focus. Dave wants to see a systems-wide philosophy with the right children being in care and seeing the purpose of care to develop and enhance their lives. We now have a specialist Leaving Care Team and a strategy document that describes Norfolk’s intent in putting children first. Dave wants Norfolk to be in charge of its destiny and to demonstrate it can do this.

There is a workload capacity gap in experienced social work staff especially in Norwich and we are looking to keep Agency Workers where necessary – PC is working on a Business Plan as we hope to fill vacancies with permanent staff - this being vital for partnership working.

SofS Training and implementation is really changing delivery practice – lots of transformational creative work going on.

Housing have 8 Domestic Abuse Champions.

26 Income Officers - receiving a lot of safeguarding reports from them.

All staff have S11 Action Plan Training– 250 front-line staff have higher level Safeguarding Training - currently looking at how to monitor.

Workshop Training – 12 people split into 2 mixed groups – given a case study using SofS to identify safeguarding risks – scores were between 6-8 – just held the 20th workshop – a further 50 outstanding in May. Very positive feedback – results in much better understanding and learning from colleagues/external partners to link with re hoarding, self-harm and non-engagement.
Licencing Team Action Plan will go to the Licencing Committee – drivers will have to complete mandatory NSCB Training as part of their licence application – Training will be provided for 550 drivers during May/June/September and they will have to present a card and certificate as proof of attending - Broadland, South Norfolk and Breckland are all promoting this.

- Safeguarding Champions – 15 meet monthly – concerns re the new NSCB Threshold Guide as it’s not always possible to get consent.

8. **Any Other Business**

- NSCB Threshold Guide – event to look at final version during the morning of 23 June 2016 at City Holiday Inn on Ipswich Road, Norwich → PC will feed back the need for additional places per session.

- The meeting closed at 11:25.

**Next meeting:**

10:00-12:00 ~ Thursday 19 May 2016
The Clare School, South Park Avenue, Norwich NR4 7AU

**Distribution:**
Sue Ashby-Croft; Charlotte Belham; Michelle Brady; Julie Brazell; Carolyn Cain; Jane Campbell; Lucy Canning; Paul Corina; Dawn Fisk; Tracey Fordham; Dave Freeman; Tania Fulcher; Tina Garwood; Teresa Gonzalez; Kim Goodby; Shirley Green; Heather Heslin; Lorna Hughes; Jane Kett; Taps Kundoro; Mandy Marriott-Simms; Alison McCullough; Abigail McGarry; Candida Meaney; Audrey Pearson; Annalisa Puricelli; Charlotte Reed; Volker Reintjes; Helen Richardson-Hulme; Yvonne Ross; Jo Sapsford; June Sewell; Darryl Smith; Alex Wallace; Paul Webb; Mel Wheeler; Naomi Wollacott; Ian Wright

**Copy for information:**
Alison Bailey; Chris Barnett; Bob Cronk; Betsy Fowler; Sarah Wardley